



OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 11/4/2020	Ref No: 115	
Type of Operational Decision:		
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>	
Status:		
Title/Subject matter: Extend the contract with BT-Wifi for public access wifi for 1 year.		
Budget/Strategy/Policy/Compliance – Is the decision:		
(i) within an Approved Budget	Yes	
(ii) not in conflict with Council Policy	Yes	
(iii) not raising new issues of Policy	Yes	
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No	
Details of Operational Decision Taken <i>[with reasons]</i> : To extend the previously procured contract with BT-Wifi for public access wifi for an additional year. The Wifi is available in 3 library locations and 10 other locations across the authority. This contract has a relatively low value and it is the only wifi in some of the COVID-19 Community Hubs.		
Decision taken by:	Signature:	Date:
Approved by Neil Long, Associate Director		16/04/2020
Director or Chief/Senior Officer		20/04/2020
Members Consulted <i>[see note 1 below]</i>		

Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		
<p>Notes</p> <ol style="list-style-type: none"> 1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted. 2. This form must not be used for urgent decisions. 		